



For further Information

Contact the Training Manager
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KENYA SCHOOL OF GOVERNMENT eLearning and Development Institute (eLDi)

Training Calendar 2016-2017



Empowering the Public Service



INFORMATION COMMUNICATION AND TECHNOLOGY PROGRAMMES

Statistical Package For Social Scientists (2 Weeks)

TARGET GROUP	DATES	COST
Middle level managers in public, private & the NGO sectors and have basic computer skills and a statistical background	<ul style="list-style-type: none"> Aug 29 - Sep 9, 2016 March 6 - 17, 2017 	52,200

Information System Security Management (2 Weeks)

ICT Officers, HR Officers, Procurement Officers, Accountants, Auditors, all officers who need to secure information they handle	<ul style="list-style-type: none"> Oct 24 - Nov 4, 2016 March 27 - April 7, 2017 	52,200
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Fundamentals Of Electronic Records Management Course – (3 Week)

Records and information Management Officers or their equivalents. These include officers working in Accounts, Stores, Registry, Personnel and the Library	<ul style="list-style-type: none"> Sep 12 - 30, 2016 Oct 24 – Nov 11, 2016 Mar 13 - 31, 2017 	78,300
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Advanced Electronic Records Management Course (3 Weeks)

Records and information Management Officers or their equivalents. Who have trained on the fundamentals course. These include officers working in Accounts, Stores, Registry, Personnel and the Library	<ul style="list-style-type: none"> June 5 - 23, 2017 	78,300
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E-LEARNING PROGRAMMES

Fundamentals of E-Learning: On-Line (4 Weeks)

TARGET GROUP	DATES	COST
Officers working in ICT/HR or Training departments who intend to become proficient in eLearning course production	<ul style="list-style-type: none"> Nov 7 - Dec 2, 2016 Feb 26 - Mar 24, 2017 	52,200

E-Learning Course Production (1 Week)

Officers working in ICT/HR or Training departments who intend to become proficient in eLearning course production.	<ul style="list-style-type: none"> August 15 - 19, 2016 May 22 – 26, 2017 	40,600
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NOTE: The Cost does not include accommodation and is VAT Inclusive



FINANCIAL MANAGEMENT PROGRAMMES

Financial Management Course for Project Accountants Implementing Government and World Bank Funded projects (2 Weeks)

TARGET GROUP	DATES	COST
Project accountants, finance managers with less than three years' experience in a government project financed by the World Bank	<ul style="list-style-type: none"> July 18 - 29, 2016 Nov 14 – 25, 2016 May 8 - 19, 2017 	75,400

Advanced Financial Management Course for Project Accountants Implementing Government and World Bank Funded projects (2 Weeks)

Project accountants, finance managers with more than three years' experience in a government project financed by the World Bank	<ul style="list-style-type: none"> Feb 20 - mar 3, 2017 	75,400
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Fraud, Investigation, Detection and Prevention (Face To Face/Video-Conferencing – 1 Week)

Law enforcement agents, internal auditors, treasurers, accountants and fund managers in all sectors of economy	<ul style="list-style-type: none"> Nov 28 – 2 Dec, 2016 May 15 - 19, 2017 	40,600
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GOVERNANCE, POLICY AND STRATEGIC PLANNING PROGRAMMES

Policy Formulation, Implementation And Analysis Seminar (Face To Face/Video-Conferencing - 1 Week)

TARGET GROUP	DATES	COST
Senior managers who are responsible for developing policies and making related decisions, normally in 'JG' M and above.	<ul style="list-style-type: none"> Nov 21 – 25, 2016 Feb 20 - 24, 2017 	40,600

Strategic Negotiation Course (Face To Face/Video-Conferencing – 1 Week)

Managers/officers who need to negotiate as the alternative choice to deal with tension and conflict over matters on interest to organizations.	<ul style="list-style-type: none"> Aug 22 - 26, 2016 April 24 – 28, 2017 	40,600
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NOTE: The Cost does not include accommodation and is VAT Inclusive