



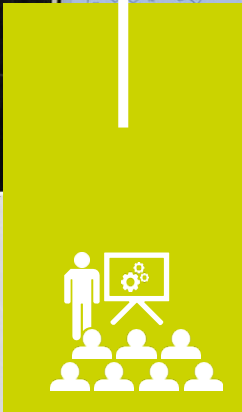
**KENYA SCHOOL OF GOVERNMENT**

*Empowering the Public Service*

**eLEARNING AND INFORMATION TECHNOLOGY INSTITUTE**

**2026**

**2027**



2026 - 2027 FY

# TRAINING Calendar





# Training Calendar

2026 - 2027 FY

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## **eLEARNING AND INFORMATION TECHNOLOGY INSTITUTE (eLITI)**

The Kenya School of Government is an ISO 9001:2015 certified institution that provides capacity building programs for the Public Service through training, research, consultancy and advisory services. The school seeks to facilitate acquisition of wider and deeper knowledge about social and economic issues of national, regional and global concern beyond development of skills and competencies in the respective courses and areas of specialization. This goal is achievable through public lectures, seminars, and conferences services to both National and County Governments, private sector players as well as those from the Non-Governmental Organizations (NGOs).

To deliver on the mandate, the School has strategically located campuses across the country including at Lower Kabete, Baringo, Embu, Matuga, and Mombasa. The eLearning and information Technology Institute (eLITI) is located in the serene environs of Lower Kabete from where it offers a blend of e-Learning as well as face-to-face programs. The Institute is equipped with state-of-the-art information communication technologies that include an air conditioned and sound proofed video conference facility, multimedia laboratories with high-speed internet connectivity and a modern boardroom for group meetings. The Institute has a satellite hub in the Mombasa Campus.

The Institute is renowned for quality programs in eLearning, ICT and knowledge management that are delivered using the latest technological platforms. We are an affiliate of the Global Development Learning Network (GDLN), a partnership of over 120 learning institutions that leverage advanced communication technologies to facilitate learning and development. As a global knowledge-sharing institution, we provide opportunities to enhance the capacity of officers and key decision makers world-wide.

The Institute has assembled well thought out programs, indicated below, geared to address knowledge gaps among public and private officers seeking to resolve twenty-first century challenges that hinder excellent service delivery.



<b>CODE</b>	<b>PROGRAM</b>	<b>DURATION</b>	<b>RECOMMENDED CATEGORY OF STAFF</b>	<b>CAMPUS</b>	<b>DATES</b>
<b>ECS</b>	<b>Essential Computer Skills Course</b>	10 Days	Officers in need of Computer Skills	eLITI	On Request
<b>DPAA</b>	<b>Data Processing and Analytics</b>	5 Days	Officers who require data analytics to inform decision-making including Statisticians, Analysts, Auditors & Economists	eLITI	Sept 21-25, 2026 March 15 - 19, 2027
<b>DPP</b>	<b>Data Protection Program</b>	5 Days	Officers involved in personal data management include officers working in data protection, records management, human resource, ICT, finance, customer relations, legal and security.	eLITI	August 10 - 14, 2026 October 26 -30, 2026 February 22-26, 2027 June 14 -18, 2027
<b>DPPO</b>	<b>Data Protection Program Online</b>	10 Days	Officers involved in personal data management include officers working in data protection, records management, human resource, ICT, finance, customer relations, legal and security.	eLITI	Nov 23 - Dec 4,2026 April 12 - 16, 2027
<b>FOP</b>	<b>Facilitation of Online Programs</b>	25 Days	Officers in education and training who intend to tutor in online programs	eLITI	Nov 23 - Dec 18, 2026

<b>DDEP</b>	<b>Designing and Developing e- learning Programs (Face to face)</b>	10 Days	Officers working in ICT or Training departments who intend to become proficient in eLearning course production.	eLITI	June 7 - 18, 2027
<b>AED</b>	<b>Advanced Excel for Data Modelling</b>	5 Days	Managers/ officers who need to improve their office productivity in MS Excel for enhanced reporting, data analysis and use of formulas and functions.	eLITI	Aug 31- Sept 4 , 2026 Sept 28 - Oct 2, 2026 March 22-26,2027 June 7 - 11, 2027
<b>CSC</b>	<b>Cyber Security</b>	5 Days	Information Technology (IT) professionals in National and County Governments and the private sector handling information Security	eLITI	August 17 -21, 2026 October 26 - 30, 2026 February 22-26,2027 April 12-16,2027
<b>ISMS</b>	<b>Information Security Management System</b>	5Days	Implementers of ISO27001:2013, HR & Administration, Finance & ICT officers	eLITI	On Request
<b>ISS</b>	<b>Information System Security</b>	5 Days	Non-technical ICT officers who include HR, Procurement, Administration, Accountants, Auditors, and other specialized areas who need to secure information they handle.	eLITI	Nov 2- 6, 2026 May 3-7, 2027
<b>DGI</b>	<b>Data Governance and Integration</b>	5 Days	Officers involved in policy making, management of sections/departments in National or County Government	eLITI	On request

<b>FDT</b>	<b>Foundations of Digital Transformation and Artificial Intelligence</b>	5 Days	Public Officers involved who use information technology in delivering services	eLITI	On request
<b>ADT</b>	<b>Applications of Digital Technologies and Artificial Intelligence in Public Service</b>	10 Days	Officers and supervisors implementing services using Information systems	eLITI	On request
<b>MDT</b>	<b>Managing Digital Transformation and Artificial Intelligence in Public Service</b>	10 Days	Managers in public service who implement various digital solutions in service delivery.	eLITI	On request
<b>TLDL</b>	<b>Transformational Leadership for Digital Transformation and Artificial Intelligence</b>	5 Days	National leaders responsible for leading digital initiatives in the public sector	eLITI	On request
<b>DTIH</b>	<b>Digital Transformation and Artificial Intelligence for the Human Resource Practitioner</b>	5 Days	Officers to equip Human Resource Practitioners with practical knowledge to leverage digital technologies and Artificial Intelligence in public service	eLITI	On request
<b>ERM</b>	<b>Electronic Records Management</b>	15 Days	<i>Records and information management officers who include officers working in accounts, stores, registry, personnel and library</i>	eLITI	July 27 - Aug 14, 2026 Jan 25 - Feb 5, 2027

<b>KMC</b>	<b>Knowledge Management</b>	5 Days	Officers in human resource, communication, information, library, knowledge management, ICT and those who manage knowledge in National and County Government	eLITI	Nov 2-6, 2026 April 19 -23, 2027
<b>FMDP</b>	<b>Financial Management for Government &amp; World Bank funded Devolved Projects</b>	5 Days	Project accountants and finance managers working within the Kenyan Devolved System for government projects funded by the World Bank	eLITI	October 12 - 16, 2026 Feb 8 -12, 2027 June 21-25, 2027
<b>FMWB</b>	<b>Financial Management for Project Accountants Implementing Government and World Bank Funded projects</b>	10 Days	Project accountants, finance managers with less than three years' experience in a government Project financed by the World Bank Project	eLITI	August 17 - 28, 2026 Nov 9 - 20, 2026 March 8 - 19,2027
<b>AFMWB</b>	<b>Advanced Financial Management for Project Accountants Implementing Government and World</b>	10 Days	Project accountants, finance managers with more than three years' experience in a government project financed by the World Bank Project	eLITI	May 10 -21, 2027
<b>EGPE</b>	<b>Electronic Government Procurement Extensive Program</b>	3 days	Accounting Officer, Heads of Departments/ Directorates	eLITI	On request
<b>EGPS</b>	<b>Electronic Government Procurement for Suppliers</b>	5 Days	Suppliers	eLITI	On request

<b>EGPF</b>	<b>Electronic Government Procurement for Financial Institutions</b>	3 Days	Banks/ Financial Institutions/Insurance companies	eLITI	On request
<b>EGPA</b>	<b>Electronic Government Procurement: Administration and Planning</b>	10 Days	Heads of Supply Chain Management, Supply Chain Management Officers and Technical Officers	eLITI	On request
<b>EGPB</b>	<b>Electronic Government Procurement for Budget/Finance Officers</b>	10 Days	Finance / Budget Officers from State Corporations and Parastatals	eLITI	On request
<b>IAIE</b>	<b>Integrated Financial Management Information System for AIE Holders</b>	3 Days	Accounting Officers in National and County Government including CECs, Chief Officers and Clerks of Assembly	eLITI	On request
<b>IHP</b>	<b>Integrated Financial Management Information System Hyperion Planning &amp; Budgeting</b>	5 Days	Finance, Planning and Budgeting Officers in National and County Government	eLITI	On request
<b>IAC</b>	<b>Integrated Financial Management Information System for Accountants</b>	5 Days	Officers managing cash, accounts and general ledger in National and County Government	eLITI	On request

<b>IPO</b>	<b>Integrated Financial Management Information System for Procurement Officers</b>	5 Days	Procurement and supply chain officers in National and County Government	eLITI	On request
<b>IAO</b>	<b>Integrated Financial Management Information System of Auditors</b>	5 Days	Auditors working on IFMIS in National and County Government	eLITI	On request
<b>ICO</b>	<b>Integrated Financial Management Information System for ICT Officers</b>	5 Days	ICT Officers working on IFMIS in National and County Government	eLITI	On request

## APPLICATION PROCEDURE

Once you identify a course convenient for you based on the pre-qualifications given on the target Group, apply through the website. The link to the application portal is:  
<http://41.89.60.50:7078/Account/Login>

Create an account and you shall immediately receive a link in your inbox, also check in your spam Folder as the confirmation link is sometimes saved in the spam folder. Click the link sent to your email and apply for the course, Campus select eLDi and select the dates convenient to you.

After a successful application, a Proforma invoice is generated automatically from the system and saved on your portal, where you made the application. Print the Proforma invoice from your participant portal, we shall then verify your details and then process your offer letter.

Charges for customized trainings apply as follows:

1. Kshs, 118,000 per day for if the participants choose to have their own class and are less than 25 in number- tax exclusive
2. Kshs. 4,722 per person per day if the participants choose to have their own class and are more than 25 in number - tax exclusive
3. If the training is in KSG, there will be extra charges for either:
  - Accommodation; (Kshs. 6,000 per night per person- tax exclusive) or
  - Conference package (Kshs. \*\*\*\* per person per day- tax exclusive)
4. If the training is out of KSG, other training administrative charges will be included. (Transport and accommodation charges for the facilitators as per the SRC recommended rate.)

### IN-HOUSE PREFERRED COURSES:

The charges for the In-House preferred courses will be dictated by:

- The number of days for training
- The number of participants to be trained
- The location for the training

### CONSULTANCIES

Kshs. 177,062 per day for consultancy day (tax inclusive).

Other administrative charges will be included as per agreement if the consultancy is out of KSG, charges will be included such as the transport and accommodation charges for the consultants as per the SRC recommended rate.

Detailed information about the programs can be accessed at KSG website: [www.ksg.ac.ke](http://www.ksg.ac.ke)

For More Information contacts us

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